Franklin HOA Meeting

September 23, 2002

Present:
Amanda Tressar (President), Stefan Wenger (Treasurer), Michele Hendrickson (Secretary)

Date Raised	**Issue**	**Expected Outcome**	**Activities**	**Person responsible**	**Date Due**	**Progress**
7/14	Insurance Policy	To sign a contract for insurance coverage for the HOA.	The HOA Board is reviewing 2 companies—Traveler's and American Family. We will be voting via e-mail to choose after the companies submit their final quotes.	HOA Board	9/30	
9/23	Snow Removal	To sign a contract for snow removal for the HOA.	No quotes have arrived from Maureen as of yet. The HOA Board will be voting via e-mail when they receive the quotes.	HOA Board	9/30	
11/4	Inspection report response	To address the grading and balcony design issues.	Jack has been out of town on a family emergency, but will get in touch with Amanda when he returns.	Amanda/ HOA Board	11/02	
9/23	Gutter Cleaning	To have the gutters cleaned.	The HOA Board will request quotes on gutter cleaning.	HOA Board	11/02	