Franklin HOA Meeting

February 10, 2002

Present:
Amanda Tressar (President), Reed Masten (Vice-President), Michele Hendrickson (Secretary)

Date Raised	Issue	Expected Outcome	Activities	Person responsible	Date Due	Progress
11/4	Inspection Reports	To forward the addendum to the inspection report to IPS, Gardner Co., and HOA members.	Copies of the addendum will be mailed to IPS, Gardner Co., and HOA members.	Amanda Michele	2/15	
1/13	Finances	A working budget for 2002 and an assessment of the HOA dues.	Preparation for the next meeting is being finalized.	Kirk	3/10	
11/4	Communication Plan	Effective communication with HOA members.	The guidelines are complete.	Amanda Michele	2/10	If any member is interested in seeing a copy of the guidelines, contact Michele.
1/13	Satellite Dishes	A policy concerning satellite dishes.	The board tentatively agreed to implement rules regarding placement of satellite dishes and liability.	HOA Board	3/10	The board is waiting for input from Maureen before finalizing any rulings.
2/10	Parking	To follow the by-laws concerning the visitor parking lot.	The board has received a complaint from a homeowner that residents have been parking in the visitor lot. Everyone is reminded that this is against the rule contained in 6.5B of the declarations of Franklin Town homes.	HOA members		
11/4	Resident Survey	Homeowner's level of satisfaction evaluated.	The results of the survey will be discussed at the March 10 meeting.	Reed Michele	2/10	The contact list was distributed with last month's minutes. Contact Michele if you need an extra copy.

12/2	Garage lights	All garage lights changed on a regular basis.	The lights are being changed as they burn out.	Reed	1/31	Reed is changing the garage lights as he sees them burn out. Thank you Reed for taking on this project. It looks great out back!
1/13	Driveway Traffic	Elimination of extra traffic and preservation of landscaping.	A 'private drive' sign as well as an extra chain in the back will be placed to cut down on traffic attempting to get to the alley.	Reed/Kirk	3/1	The extra chain will be placed by the end of February. Arrangements for the sign are currently underway.