Franklin HOA Meeting

November 10, 2002

Present: Amanda Tressar (President), Kirk Samsel (Vice-President), Michele Hendrickson (Secretary), Mike Epple

Date Raised	Issue	Expected Outcome	Activities	Person responsible	Date Due	Progress
11/10	Window Film	To implement rules regarding the use of window film.	The board is considering implementing a rule that window film is permissible, unless it distracts from the outward appearance of the building.	HOA Board	ASAP	
11/10	Rules and Regulation Handbook	To compile a handbook of rules and regulations for the Franklin Town homes.	The board will vote on a handbook of rules and regulations. This handbook will be made up of the same information found in the by-laws already established.	Amanda/ HOA Board	January	
9/23	Snow Removal	To confirm contract with the snow removal company.	The board has been unsuccessful at receiving the signed contract from Maureen. A contract has been signed by Maureen and has been requested by the board on several occasions.	Michele/ HOA Board	ASAP	* Michele Hendrickson will be the contact person this winter for the snow removal company. If anyone has concerns with the service, please contact her at 303-832-7683.

11/10	South-Side improvements	To improve the appearance of the south-side lawn.	--The board has asked Mike Epple if she would form a committee to research the cost, timing, permit details, etc. for the zero-scaping project. Mike has accepted, and will bring information to next meting. --Mike brought to the board's attention a hole by the fire hydrant on the south side of the building. She will be contacting the city for suggestions on how to fill it.	Mike Epple	January	
7/14	Insurance	To sign a new contract for the Franklin Town homes.	American Family Insurance has been signed on as the new insurance carrier.	HOA Board	Now	
7/14	Finances	To do an overview of the budget.	The board is slowly building up reserves in the budget. Stefan will be contacting Maureen to review the budget.	Stefan	January	
7/14	Garbage contract	To review the garbage contract.	Reed suggested a garbage removal company at a lower fee. We are currently under contract with BFI. The board will look into Reed's company at the next renewal period.	HOA Board	Next renewal	
9/23	Gutter Cleaning	To contract a company for gutter cleaning.	Amanda will continue to request gutter cleaning quotes from Maureen. We need to have this service done this year.	Amanda/ HOA Board	ASAP	

*****THANK YOU, THANK YOU, THANK YOU*****

Many thanks to our neighbours for making our homes such a pleasant place to live…….

*****For the very fun progressive party last week—Mike and Reed**
*****For clearing the driveway of all the leaves—several times—Mike and Nolan**
*****Watching out for our landscaping time and time again—Mike**
*****Still changing those lights out back—Reed**
*****For all the thankless work you do for us day after day—Amanda**